**THE CONSTITUTION OF THE SARIN & CO. AVIATION LAW INTERNSHIP PROGRAMME**

**Preamble**

Sarin & Co., a leading Indian law firm (the “Firm”) with a strong speciality in the field of Aircraft Finance & Leasing Law has established the Sarin & Co. Aviation Law Internship Programme (hereinafter referred to as “Internship Programme”), is a virtual internship programme which has been formulated to give specially selected Indian students of law an in-depth experience of dealing with and working on matters pertaining to air law with special emphasis on aircraft finance and leasing. The field of air law is often overlooked due to a common misconception that the field occupies a very niche spot, resulting in inadequate attention being accorded to this fascinating and dynamic field of law. Air law per se is a unique blend of both international and domestic law. Moreover, various issues related to implementation of international law are faced on a daily basis depending upon jurisdiction. The Firm also intends this Internship Programme to enable the selected students to understand and to think creatively and beyond the established rules and principles of law, thereby adding a future-leaning dimension and innovative approach to this ever-evolving field of law. The Internship Programme shall be offered virtually so as to enable the most meritorious students of law in India to complete the training without having to bear the expense of travel to the Firm’s offices and may successfully complete the Internship Programme from remote locations.

**Part I- The Internship**

1. There will be in total four 4 interns accepted to the Internship Programme, twice a year which shall be for a duration of 4 weeks.
2. The Internship Programme shall require the intern to carry out research in the field of air law or any other field of law that may be required (please note, that air law consists of a cluster of multiple diverse laws which the intern will have to carry out research in), prepare briefs and transactions summaries and problem solve current (ongoing) and past legal issues dealt by the Firm.
3. The intern, once selected, shall be given instructions over email as well as through the phone and video conferencing. Such instructions shall be given on a weekly basis, i.e. for a total of 4 times during the Internship Programme period.
4. The Firm shall not offer any remuneration or stipend for the internship period.
5. The Internship Programme shall be scheduled in June – July and in December-January.
6. A selected intern may not postpone his or her Internship Programme without the permission of the Firm.

**Part II – Eligibility Criteria**

1. Any student of law in his or her 3rd to 5th of Five Year Integrated Course (FYIC), in any law school in India, at the time of completion of the Internship Programme, shall be considered eligible.
2. All perspective interns shall be required to submit a statement of purpose, inter-alia containing a brief background of themselves and why they think the would be suitable to be selected as interns of the Internship Programme.
3. The statement of purpose shall be concise not exceeding 1.5 pages of A4 size paper (12 font size 1.5 spacing).

**Part III - The Registration**

1. Each prospective must submit his or her statement of purpose along with his or her curriculum vitae and scan of student ID to [internships@sarinlaw.com](mailto:internships@sarinlaw.com);
2. The curriculum vitae must contain the prospective interns full name, address, email address, current year of study, name of institution and phone number.
3. The final date for submission of the statement of purpose and curriculum vitae (along with student identity card) shall be 1st April for internship in summer schedule i.e. June – July, and 1st October in case of winter schedule i.e. December – January. Any statement of purpose submitted beyond the deadline shall not be considered and will be rejected at the very outset.
4. All successful interns shall be issued an offer letter electronically, latest by 15th of May and 15th of November, as the case may be.
5. The selected interns for the internship programme shall be required to confirm their participation within 5 working days from the date of communication of the acceptance of internship. Any confirmations received beyond this deadline, are liable to be rejected.

**Part IV - Selection Process**

1. All submissions received will be evaluated by the Firm on the basis of the students qualifications, statement of purpose and interview (if required).
2. The decision with respect to the selection of the interns will be final.

**Part V- Intern’s Obligations and Responsibility**

* + - 1. The intern must communicate with the Firm only via email.
      2. In case of important clarifications, the intern shall be provided with contact details of the assigned Associate or Partner who may be contacted.
      3. The intern shall promptly respond to every communication sent by the Firm.
      4. The intern shall not partake in two internships at any given time however, if the intern is found to be doing so then this will amount to instant disqualification.
      5. The intern shall be available throughout the entire period of the Internship Programme.
      6. The intern shall perform the duties as communicated to him/her by the firm at high standard, with all due care and attention with regard to knowledge, experience or education he possesses.
      7. Without prior permission, the intern shall not be permitted to take any holidays during the Internship Programme.

**Part VI – Disqualifications and Terminations**

1. An selected intern shall be disqualified should he or she not be a qualified student of law on the date of completion of the Internship Programme.
2. Any evidence of plagiarism shall result in immediate disqualification and termination of the Internship Programme without any certification.
3. For any other reason, in the reasonable judgment of the Firm, the intern may be disqualified.